

**2016/17 ENERGY EFFICIENCY AND DEMAND SIDE**

**MANAGEMENT PROJECT Close-Out Report**

May 2017



***Table of Contents***

1. Name of Municipality
2. Introduction

Provide a brief on the municipal area

1. Energy Efficiency Project Implementation
   1. Summary of energy audit and baseline determination
   2. Energy Efficiency Measures and Facilities (i.e. street lighting, buildings,
2. Performance Assessment report on the measures implemented
3. Challenges
4. Proposed remedial measures
5. Conclusion
6. Contact Details



1. **Name of Municipality**

2. **Introduction**

Provide brief information about the need and benefits related to the energy efficiency practise in the municipality. What are the customer base of the municipality and the size of municipality?

3. **Energy Efficiency Project Implementation**

What are the methodology, approach and or plan followed in the implementation of the plan? This section should reflect those elements that we covered in the 2014/15 EEDSM grant, and also reflect the actual expenditure at the end of the project. Critical to this section is to provide expenditure figures, jobs created and based on the approved business and implementation plan, provide a summary of the street light mapping, number of street and traffic lights retrofitted, HVAC retrofitted, etc.

**NB:** Any potential Roll-Over should be detailed in this section

3.1 **Summary of energy audit and baseline determination**

The energy audits were to calculate baseline of energy use from all relevant information, such as operating conditions, measurements of various system equipment, log book trends, historical data, and any previous test reports on the existing operating conditions of the municipality.

This part should provide us with the findings i.e. energy consumption baseline, projected savings, projected pay-pack period, and projected number of jobs created.

3.2 **Energy Efficiency Measures and Facilities (i.e. street lighting, buildings**,

The detailed energy audit carried out at the various facilities should have identified energy efficiency measures. A summary of the EE measures that were considered and implemented together with progress should be included in this section.

4. **Performance Assessment report on the measures implemented**

What is the status of improvement in the overall municipal electricity consumption as a result of the implementation of EE measures? This should be detailed in amount of energy saved in KWh, MWh, GWh, etc , with reference to the baseline. Not -withstanding that the M&V specialist appointed by the Department are still going to verify this information, you are still required to submit this report.

5. **Challenges**

What is the nature of challenges experienced during project implementation?

6. **Proposed remedial measures**

What measures did you implement to remedy the situation? Can these measures be localized or nationalized (should DOE implement this measures also)

7. **Conclusion**

8. **Contact Details**

4